

North Staffs & Stoke

PHARMACY COMMITTEE



Annual Report 2013-2014

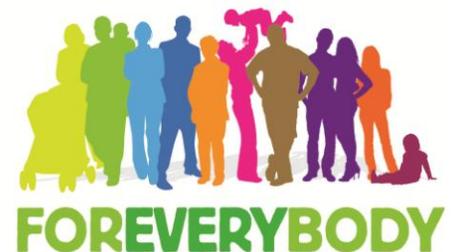


TABLE OF CONTENTS

REPORT FROM THE VICE CHAIRMAN ONE	2
REPORT FROM THE CHIEF OFFICER TWO	2
LPC MEETINGS LPC BUSINESS PLAN	
LOCAL PROFESSIONAL NETWORKS THREE	3
COLLABORATIVE WORKING WITH SOUTH STAFFS FOUR	3
PROMOTION FIVE	4
MEMBERS OF PARLIAMENT LOCAL COUNCILLORS / LOCAL AUTHORITY HEALTH AND WELLBEING BOARDS COMMISSIONERS	
HEALTHY LIVING PHARMACIES SIX	6
CONSULTATIONS SEVEN	6
TOPICAL ISSUES EIGHT	6
CONTRACT APPLICATIONS NINE	7
LOOKING AHEAD TEN	7
FINANCE REPORT ELEVEN	8
APPENDICES	9,10,11

REPORT FROM THE VICE CHAIRMAN – SIMON HAY | ONE

Welcome to your copy of the North Staffs & Stoke Pharmacy Committee annual Report. I hope you will manage to take time to read about the developments and achievements the committee has made over the last year.

This is now the fourth and final year of the current committee, which was elected in 2010. I would firstly like to thank all members for their continued commitment and support offered throughout the year both to community pharmacy as a whole and to the committee.

REPORT FROM CHIEF OFFICER – TANIA CORK | TWO

This was the final year of the current committee, which was elected back in 2010. I would firstly like to thank all of the committee members and elected officer for their continued hard work and dedication to achieving the best outcomes for Stoke and Staffordshire community pharmacies and to the wider profession.

Over the last twelve months the new commissioning landscape has been becoming clearer and we saw the official formation of CCGs and NHS England form from their shadow form. The role of public health also transferred to the local authorities and these incorporate much of our enhanced services. In some instances this has been led by the key people we have been used to working with over many years however, the LPC committee has had to continue to nurture these existing relationships and develop new ones in order to move community pharmacy forward in North Staffordshire and Stoke on Trent. This will remain our key element of work over the coming few years.

The LPC has continually pushed for clarity on concerns about enhanced services from NHS England and the CCG and encouraged the use of Pharmoutcomes at a platform when discussing service development to make it simpler for contractors. We are pleased to report that no services were decommissioned during this time.

LPC MEETINGS

The Committee consisted of thirteen pharmacists, 5 Independent Contractors, 7 Company Chemist Contractors and 1 Association of Independent Multiple Pharmacies, elected or appointed by contractors in accordance with the LPC Constitution. A list of LPC members' attendance is included for your information in the table appendix 3.

All LPC members and Officers have signed a copy of our Code of Conduct and Accountability agreement with Declarations of Interests. Members adhere to the corporate governance principles adopted by the committee. Declarations of interests are checked at the beginning of each LPC meeting.

The committee met on 10 occasions during the year at Hanley Masonic Hall Snow Hill Shelton Stoke-on-Trent. Afternoon meetings starting at 1.30pm were held on the last Thursday of each month apart from August and December. All contractors were welcome to attend any LPC meetings.

LPC BUSINESS PLAN

Building on the work achieved in previous years, the committee has a 5 year business plan in which current and future performance can be reviewed. The business plan is our tool used to evaluate the committee's development and to focus on our commitment to our contractors. The business plan focuses on five main themes:

- Promote
- Improve
- Protect
- Educate
- Governance

The committee also reviews its current performance using the PSNC LPC self-assessment tool. This provides a focus for development and a work plan for the year ahead. It also maintains our commitment to remain open and transparent with contractors regarding our performance and governance arrangements.

LOCAL PROFESSIONAL NETWORK | THREE

We have been heavily involved in the development of the Local Professional Network (LPN) for pharmacy. We have worked with neighbouring LPCs to support the development of this network. The network is chaired by Dr Mani Hussain who is Head of Medicines Management for Stoke and North Staffordshire. The future with the LPN will involve pharmaceutical expertise from all setting and is looking promising in developing services and recognition. LPN for pharmacy will be a key part of the NHS England Area Team's by engaging clinical involvement and strategic commissioning. The LPN had a key role to play in supporting the NHS England pharmacy "Call to Action" consultation.

COLLABORATIVE WORKING WITH SOUTH STAFFS| FOUR

Building on from last year we have continued to work closely with South Staffs LPC by working on developing services for the County of Staffordshire rather than for the two separate areas (North Staffs and South Staffs). This has been a significant change to previous ways of working and will support the planned changes to the NHS.

a) HLP framework and funding across Staffordshire

The LPC has worked with the Public Health to develop a framework for HLP and agreed a way forward. Stoke Public health are also on board with this project.

b) Emergency Hormonal Contraception

This enhanced service is being developed together with across Staffordshire so South Staffs can deliver the service for women of all ages.. Also Pharmacies across Staffordshire will soon be able to offer the same service for the same remuneration. North Staffs will soon be able to supply ellaOne and sexual health screening via a PGD the same as South Staffs. The LPC has worked tirelessly to join up services across the cluster.

PROMOTION | FIVE

The LPC was keen to continue to promote community pharmacy to the people of North Staffordshire and Stoke, key stakeholders and other influencers. Stakeholder engagement has been key for us this year, especially given the significant changes in the NHS commissioning architecture. The LPC regularly communicate with the Local Medical Committee, Local Dental Committee and the Local Optometric Committee

MEMBERS OF PARLIAMENT

Following MP visits the previous year, we kept in communication with local MPs' offices over the year via emails, briefings and letters.

LOCAL COUNCILLORS/LOCAL AUTHORITY

The LPC was keen to continue our engagement with local councillors of the County and City Councils more widely, as new responsibilities take place for public health services.

During the year we have met with Commissioners on several occasions. This was an opportunity to provide an understanding with regard to the development of high quality pharmacy services.

HEALTH AND WELLBEING BOARD

Health and Wellbeing Boards (HWB) have a wide remit across the new health and care system, providing strategic oversight and bringing together all the local commissioners. The development and publication of the Pharmaceutical Needs Assessment (PNA) is now the responsibility of the Staffordshire HWB and Stoke HWB. The Joint Strategic Needs Assessment (JSNA), the Joint health and Wellbeing Strategy (JHWS) will inform the preparation of the PNA which will be used by NHS England to determine some applications for pharmacy market entry.

This LPC are fully involved with both Staffordshire and Stoke HWB with regard to developing the PNAs. The PNA will be ready for consultation during October and December 2014

COMMISSIONERS

NHS England (NHSE) are responsible for the national aspects of the community pharmacy contractual framework, with the Department of Health retaining responsibility for reimbursement and the Drug Tariff. NHSE are responsible for maintaining the pharmaceutical list and commissioning of any nationally negotiated services, such as the advanced tier of services. Other functions and responsibilities of the NHSE will include contract monitoring, market entry decisions and contracts for disposal of pharmaceutical waste.

Clinical Commissioning Groups (CCGs) are involved with local commissioning of hospital care and community and mental health services for their local population will be undertaken by CCGs. All GP practices have to be members of a CCG, and every CCG board will include at least one hospital doctor, nurse and member of the public.

Both North Staffs and Stoke have operating CCGs and the LPC worked to develop relationships with the two new organizations.



We are pleased that both CCGs have attended LPC meetings and that we have regular LPC representation on both Stoke and North Staffordshire CCG groups.

The LPC also represented Community Pharmacies on the following committees and groups:

- Area prescribing committee
- Joint Medicines Management optimisation committee
- EPS steering group
- Local representatives committee
- LIN (local intelligence network)
- Pharmacy LPN representatives committee
- Cancer early detection network
- CRI substance misuse group
- Patient forums
- Health watch
- North Staffs CCG board
- Stoke planning and prioritisation group

HEALTHY LIVING PHARMACIES | SIX

The LPC is committed to providing the opportunity to North Staffordshire and Stoke pharmacies to become HLPs. The programme has worked closely with South Staffordshire to share knowledge, skills and resources. The LPC would like to thank both the city and county public health departments for their continued work and support in the project. We now have 42 accredited pharmacies and 19 working towards their accreditation. There is over 116 trained Health Trainer Companions which is an impressive outcome for the programme. For the two LPC we now have a 12 month plan of health campaigns that HLPs take part in and report the data back to the LPC. This will form a large database of outcomes to present to commissioners in the future when bidding for services.

The LPCs now jointly employ a HLP facilitator, Elissa Pateman, that helps to drive this HLP programme in pharmacies and with Public health.

CONSULTATIONS | SEVEN

During the year the LPC responded to a number of policy consultations, including

TOPICAL ISSUES | EIGHT

Over the year we continued constructive discussions with commissioners and GP leaders around waste medicines, pharmacy repeat ordering management systems, seven day prescriptions for MDS packs, and minor ailment schemes .

The LPC was keen to support pharmacies with the implementation of the New Medicines Service and targeted Medicines Use Reviews. LPC representatives held discussions with local GPs and representatives from UHNS about the service. We have also discussed minor ailment schemes and how this can contribute toward reducing A&E admissions and GP capacity problems.

Given the financial challenges facing the NHS, we were particularly pleased not to have any services decommissioned during this financial year.

CONTRACT APPLICATIONS SUMMARY | NINE

The LPC continues to review all contract applications to the pharmaceutical list and responded where appropriate during the year. At the end of March 2013 a total of 116 pharmacies were on the pharmaceutical list in North Staffs and Stoke-on-Trent.

LOOKING AHEAD | TEN

With continued financial pressures and drives for greater efficiency, production and generation of outcomes facing the NHS and the commissioning organisations, the work ahead for the LPC is likely to be challenging. However, we are confident the LPC has the skills and strategy to make the most of any new opportunities.

FINANCE REPORT – MARGARET YOUD | ELEVEN

The accounts cover North Staffs and Stoke Pharmacy Committee during the period 1st April 2013 to 31st March 2014. The financial statements are listed in Appendix 1.

The levy was collected monthly from all Pharmacy Contractors providing services within the two local areas (North Staffordshire and Stoke-on-Trent) and was remitted to the LPC by the Prescription Pricing Division of the NHS Business Services Authority.

Individual members' expenses have been recorded for the past year. A copy is shown in Appendix 2. The amount for each member is that which each member has been reimbursed by the LPC. This is the cost of training courses attended, locum cover whilst attending courses, travel expenses incurred and locum costs to cover attendance at LPC meetings.

The LPC ends the year with a surplus which is below PSNC recommendations.

We are happy to answer any financial queries from Contractors relating to these accounts.

APPENDIX ONE

STATEMENT OF ACCOUNTS FOR THE PERIOD 01 APRIL 2013 - 31 MARCH 2014

EXPENSES

1	PSNC Levy	£32,635.00
2	Salary & Wages	£37,146.92
3	Income Tax & National Insurance Contributions	£14,564.82
4	PSNC (Training & Events)	£0.00
5	Travel & Expenses	£22,528.36
6	Telephone & Postage	£0.00
7	Duplicating & Stationery	£0.00
8	Insurance	£385.33
9	Room Hire	£4,466.22
10	Accountancy Charges	£396.00
11	Website Costs	£575.00
12	Bond Payroll	£360.00
13	Miscellaneous	£237.00
	Total Expenses	£113,294.65
	Balance at Treasurers Account	£23,539.45
	Balance at Business Reserve Account	£26,701.48
	Total	<u>£163,535.58</u>

INCOME

Opening Balance at Treasurers Account 1 April 2013	£5,758.45
Opening Balance at Business Reserve Account 1 April 2013	£30,687.04
MISCELLANEOUS	£7,075.65
Levy Receipts	£120,000.15
Bank Interest	£14.29
Total	<u>£163,535.58</u>

Balance

£0.00



APPENDIX TWO

Nita Allen (Boots)	£950.00
Matt Amiry (Co-op)	£625.00
Mike Connolly (Boots)	£637.50
Tania Cork	£5,625.60
Gary Evans (Lloyds)	£0.00
Phil Galt (Cornwells)	£2,062.95
Simon Hall (Miltons Chemists)	£1,300.50
Simon Hay (Co-op)	£960.40
Malcolm Hill (Milwards)	£650.00
Rajesh Morjaria (Secret Potions Ltd)	£1,247.20
Rob Norcup (Boots)	£773.00
Elissa Pateman	£117.38
John Ratcliffe	£2,003.70
Clare Stott (Tesco)	£660.00
Chris Ward (Boots)	£300.00
Jane Whetnall	£298.40
Margaret Youd (W S Low Pharmacy)	£2,326.16
Margaret Youd (Treasurer exp.)	£1,979.19

APPENDIX THREE

Member	April	May	June	July	Sept	Oct	Nov	Jan	Feb
Simon Hay	✓	✓	✓	A	✓	✓	✓	A	A
Mike Connolly	✓	A	✓	✓	A	A	✓	✓	✓
Simon Hall	✓	✓	A	✓	✓	✓	✓	✓	✓
Nita Allen	✓	✓	✓	✓	A	✓	✓	✓	A
Phil Galt	✓	✓	✓	A	-	-	-	-	-
Matt Amiry	A	A	A	A	A	A	A	✓	✓
Rajesh Morjaria	A	✓	A	A	✓	A	✓	A	✓
Margaret Youd	✓	✓	✓	✓	✓	✓	✓	✓	✓
Clare Stott	✓	✓	A	✓	A	✓	✓	✓	✓
Gary Evans	✓	✓	A	✓	✓	✓	✓	A	Part
Richard Else	✓	✓	A	A	A	A	✓	A	N
Malcolm Hill	✓	✓	✓	✓	✓	A	✓	A	✓
Rob Norcup	✓	✓	✓	A	✓	✓	A	✓	✓
Chris Ward	-	-	-	-	-	✓	✓	✓	R
Tania Cork	✓	✓	✓	✓	✓	✓	✓	✓	✓
Jane Wetnall	✓	✓	✓	A	✓	✓	✓	✓	✓

