**North Staffs & Stoke Pharmacy Committee**

26th Nov 2019

Thea Pharmaceuticals Offices,

IC5, Keele university

**LPC work 10am to 12noon - LPC Business meeting 12:15 – 16:30**

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|  | ***Morning agenda***  **Coffee**  Review of LPC action plan | 9.30  10am | Please arrive prompt |  |
|  | AGM  Chair’s report  Chief Officers Report  Finance report | 1pm |  |  |
| **Business Agenda item** | Item description | ENC/  verbal | Decision/ information/  To note/ approval | Item Presenter |
|  | Welcome, Introductions (if appropriate) Apologies | verbal | To note | Chair |
|  | Governance / Declarations of Conflicts of Interest – new for 2018-19 | verbal | To note | chair |
|  | Confirmation of Quoracy | verbal | To note | chair |
|  | Approval of minutes from previous meeting including competition law | ENC 1 | approval | chair |
|  | Matters Arising from minutes, action sheet | ENC 2 | information | chair |
|  | Finance report and end of year accounts | verbal | discussion | TC |
| **Business Agenda item** | Item description | ENC/  verbal | Decision/ information/  To note/ approval | Item Presenter |
|  | LPC Conference 25th Sept 2019 |  | To note | NA/TC |
|  | LMC meeting - update |  | Discussion | TC |
|  | CPCS - update |  | Discussion | TC |
|  | PCN - update | ENC3 | Discussion | TC |
|  | Pharmacy Quality Scheme - update |  | Discussion | TC |
|  | TCAMS |  | To note | TC |
|  | Report from Simon Hay | ENC 4a,b,c | Discussion | TC |
|  | One Health & Care Record |  | Discussion | TC |
|  | National roll out of EPS phase 4 |  | Discussion | TC |
|  | PSNC/LPC Review Teleconference |  | Discussion | TC |
|  | Dates for 2020 LPC meetings | ENC5 | To Note | TC |
|  | **Closed meeting** |  |  |  |
|  | 1. 1st November 2019 the pharmacy at 17 Werburgh Drive, Trentham, Stoke on Trent, ST4 will be operated by Fairway Pharmacies Ltd 2. Shelton Pharmacy, 13 Howard Place, Shelton, Stoke on Trent, ST1 4NN will cease to provide pharmaceutical services on 5 January 2020 – **now withdrawn notice** | Verbal | To note/  discussion | TC |
| 19 | AOB |  |  | Chair |

**If you are unable to attend, please forward your apologies to**

##### Tania Cork 07779362017 or [taniacork@northstaffslpc.co.uk](mailto:taniacork@northstaffslpc.co.uk)

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| **DATE/TIME OF NEXT MEETINGS:** | | |  |
| **DATE TIME VENUE** | | | **CHAIR** |
| Wednesday 29th - TBC | | Morning session for subgroups 10am – 12.30  LPC meeting 1.00pm-4.30pm | **TBC** | NA | |
| Tuesday 24th March | | Morning session for subgroups 10am – 12.30  LPC meeting 1.00pm-4.30pm | **TBC** | NA | |
| Tuesday 19th May | | Morning session for subgroups 10am – 12.30  LPC meeting 1.00pm-4.30pm | **TBC** | NA | |
| Tuesday 28th July | | Morning session for subgroups 10am – 12.30  LPC meeting 1.00pm-4.30pm | **TBC** | NA | |
| Tuesday 29th September | | Morning session for subgroups 10am – 12.30  LPC meeting 1.00pm-4.30pm | **TBC** | NA | |
| Tuesday 24th November | | Morning session for subgroups 10am – 12.30  LPC meeting 1.00pm-4.30pm | **TBC** | NA | |