

North Staffs & Stoke

PHARMACY COMMITTEE



Annual Report 2019-2020



INTRODUCTION

North Staffs & Stoke Local Pharmaceutical Committee (LPC) is the statutory body representing community pharmacy contractors within the geographical area of both Staffordshire and Stoke Health and Wellbeing Boards. It is our vision at the LPC for community pharmacies to become an integral and equal partner in the health and care landscape for the benefit of patients and the public. It is our mission to provide leadership to community pharmacies in both North Staffordshire and Stoke-on-Trent, promoting and developing local pharmaceutical services in partnership with commissioners while representing the best interests of local pharmacy contractors and patients. The LPC negotiates and discusses pharmacy services with commissioners and is available to give advice to community pharmacy contractors and others wanting to know more about community pharmacy. To find out more about your LPC or to discuss how, as a pharmacist or as a pharmacy team member, you may be able to assist or join the LPC, please contact the LPC office <https://www.northstaffslpc.co.uk/>

ACKNOWLEDGEMENTS

We cannot thank community pharmacy staff and their teams enough for all the hard work and dedication you showed at the end of 2019/20. This was demonstrated through your continued commitment to your local community in the face of huge challenges. The LPC will work tirelessly with the PSNC to ensure that community pharmacy gets the recognition and resources you so rightly deserve.

The LPC remains truly representative of all our contractors in North Staffs and Stoke and we would like to thank all of the Committee for their hard work during this year. In the last year, your LPC has been led by Tania Cork as Chief Officer supported by Nita Allen as Chair and Simon Hay as Services Engagement Manager. The LPC negotiates and discusses pharmacy services with commissioners and is available to give advice to community pharmacy contractors on existing and new services and can advise other stakeholders wanting to know more about community pharmacy.

We would also like to thank Thea Pharmaceuticals for the kind use of their board room for the LPC meetings throughout the year.

Finally, thanks you to Gill Hall from South Staffs LPC for her work and dedication in implementing and continued monitoring of service across the geographical area.

THE YEAR AHEAD 2020/21

Not one of us could have foreseen the COVID-19 pandemic. At the end of the 2019/20 financial year the country went into lockdown and immediately before this community pharmacies were besieged with prescription requests and sales of OTC items. North Staffs & Stoke LPC is so proud of the way in which community pharmacy has conducted itself during the pandemic. We know that many of you have felt very isolated with national information very slow to be communicated. Despite all of this, you have kept your doors open to the general public and worked relentlessly with little reward and at personal risk to support your patients whilst also considering your staff welfare.

The LPC plans to continue to ensure that community pharmacy is incorporated as a key collaborative provider within health and care within Staffordshire recognising the enormous contribution you have proved you can deliver. We will work with you to provide you with any support or guidance you need in adjusting to the “new” normal.

The other focus of the LPC will be on the future of pharmacy representation following the publication of Professor David Wright’s findings of his independent review into community pharmacy contractor representation and support. The review looked at the workings of LPCs and PSNC and it set out 33 recommendations for the future. We would strongly encourage you to get involved by watching the on-demand webinar and feeding back your responses to the LPC and PSNC when asked to do so.

REPORT FROM THE CHAIR – NITA ALLEN

Well what a year! Never has community pharmacy faced more change over such a short period of time. The new five year contractual framework has brought new opportunities. With the successful introduction of the CPCS service in September 2019, the contribution of community

pharmacy and integration with the NHS is finally being recognised and remunerated. Within the framework of the PQS element, uptake locally has been excellent and I would personally like to thank Simon Hay for his relentless support for contractors to meet the requirements. We have also seen the beginning of community pharmacy integration into the PCN structure with local leads being appointed at successful contractor events last autumn. Since the beginning of March we have faced unprecedented demand for our services and have carried on being there for patients during lockdown. Many of us have been working after hours to cope with demand and make our premises safe for patients and staff. This has shown the resilience and commitment of community pharmacy contractors and that we are an invaluable part of the healthcare system. Thank you!

Regardless of these successes, contractors have faced continuing funding challenges and hardship has increased since the start of the pandemic. As a committee we fully support contractors who need support but urge you to stop services that you do not get any remuneration for.

The PSNC has commissioned an independent review of the PSNC and LPCs. Our LPC has been involved in working groups to inform the review. The purpose of the review is to ensure that all contractors are getting value for money from their LPC and the PSNC. We have already started working towards this by reducing committee size and minimising costs of meetings. We welcome your views on the review as this will be a large part of our work going forward.

Locally the LPC has been working closely with other neighbouring LPCs to share workload to roll out the extended care pharmacy service to more pharmacies across the area. We have worked with UHNM to roll out TCAM via PharmOutcomes for signposting to community pharmacy services. From the start of the pandemic we have been working with other organisations to provide local delivery services for patients in need during lockdown.

Over the last year the LPC has increased its social media presence collaborating with South Staffs LPC to send unified messages to contractors and the public. We have changed the way we communicate with you, instead of sending out a monthly newsletter with several messages we are sending out more regular communications with clear concise messages. This has been well received by contractors and it allows us to communicate with you in a more timely manner. All up to date service information can be accessed via our website.

Last but by no means least I would like to thank Tania for her commitment and hard work to support contractors over the last year. She has taken on more workload as the pandemic has taken hold and spent a lot of time supporting the community pharmacy COVID 19 response locally and nationally.

REPORT FROM CHIEF OFFICER – TANIA CORK

This has been the most challenging and difficult year for contractors and the LPC. However, we currently have a very committed and engaged Committee membership. Meeting attendance is excellent; all members actively engage in discussions and individuals continue to put themselves forward to lead on attending specific meetings/pieces of work. I want to take the opportunity to personally thank you all for your commitment on top of your challenging day jobs. Over the last year I have, once again, visited many pharmacies in the North Staffs and Stoke area and been able to see first-hand the great service that is provided in the community even though this year has been most challenging of years for community pharmacy I have ever experienced.

What an absolute whirlwind the last 6 months have been with COVID-19 completely changing the way we live and work. I could write a book about COVID-19 and the detrimental effects on community pharmacy and the role of the LPC during COVID. Most of the work done for the pandemic response is in the current financial period, not specifically covered in this Report, but I wanted to take this opportunity to thank every single member of every pharmacy team for the resilience they have shown and the fantastic support they have offered to their patients and communities during these unprecedented times.

This year saw the start of the 5-year Community Pharmacy Contractual Framework which was a big change, and challenge, for contractors. The LPC really wanted to support contractors in understanding what this meant to them and to their business, so engagement of contractors was key for me to ensure we were communicating relevant information and talking to contractors regularly. We also saw the launch of the new national service CPCS of which all community pharmacies across Stoke and North Staffs signed up for. This service proved to be very successful in the first few months.

The next big focus for this year was PQS and the main role that the LPC played in PQS (as well as communication) was to have a PCN CP lead in every PCN. After a lot of hard work, we got there, just in time for every CP to be able to communicate with their PCN and PCN lead and claim for the funding associated with this element of PQS. We were also able to organise a Leadership training day with PCN leads which I had lots of good feedback about.

This year, as a CEO I was chosen to be part of the PSNC/LPC conference working group which helped to organise the conference webinars for the Wright Review. It was a privilege to be part of this group as I could see the journey that Professor David Wright and his team followed to research current practice, the thought that went into the team ensuing that every contractor had their say and their voice heard leading to the team putting together the recommendations that they have. We are still on this journey and it will be interesting to see the end outcome. We would urge contractors to ensure that they have their say by e-mailing the LPC or responding to emails that we send out.

As an LPC we have looked to ensure that we were agile and were working with pace to support contractors across Stoke and North Staffordshire. To do that we looked a while back at a reduction in committee members and voted to move to 11 making savings on members expenses. This is also a recommendation from the Wright review, so it is good to know that we were heading in the right direction. This change meant that we had to say goodbye to some committee members, we would like to thank all of them for their support and hard work and wish them all the best for the future.

My final words are to say thank you to all Stoke & North Staffs contractors for making the pharmacy profession so proud. I hope that we can get through this winter without any local lockdowns or spikes in COVID.

REPORT FROM SIMON HAY

The main focus of this year has been maximising contractor income from Pharmacy Quality Scheme payments, including aspiration payments, contractual compliance, working to prepare Community Pharmacy for Primary Care Networks, and promoting community pharmacy as an integral part of Primary Care.

Quality Payments and the Aspiration Payments provided an opportunity to bring forward some much needed cash flow, and using data provided by the NHSBSU and PSNC we were able to track and chase contractors as they achieved the Gateway Criteria to enable them to claim. While many multiple pharmacies have head office processes in place, we were still able to update local field management of progress, and omissions, as well as independents.

The same was true of 111-CPCS when it was launched, as a number of contractors were struggling to complete 111 referrals, with the subsequent service payment. Using the data we were able to support and coach individual pharmacies. The most common issue was unfamiliarity with the service and staff not having access to NHS Mail and PharmOutcomes when the regular pharmacist was not in.

As I said last year, the uptake of local services continued to increase; as I believe did availability throughout the week. This was achieved by a greater realisation of the contractual requirements, mobilisation and support of local field management, and 121 conversations with locums and reliefs.

This work helped with the promotion of the availability of Pharmacy Services to Care Navigators in GP practices, in an effort to encourage more direction of appropriate patients to Pharmacy. I also facilitated a number of pharmacy/practice manager meetings to help reinforce the services we offer. With this I had mixed results I'm afraid.

I also helped support Tania with numerous meetings and working groups including Health Events, Care Navigation Super User Events, and EPSR2, Repeat Dispensing groups, as well as PCN Lead selection and training events.

In 2019 we were very pleased to be awarded one of the national GP-CPCS pilots. In North Staffs & Stoke we involved Loomer Medical Group and 8 local pharmacies. The method of communication we chose was NHS Mail rather than Pharm Refer, which made referrals easier for practices but involved a little more work for pharmacies. The results of the pilot were very promising with some of the highest referral figures of any pilot at nearly 800. There were a number of reasons for this, but the availability of Extended Care Services was a major factor. The formal national evaluation is currently underway. However I would say that if/when this is rolled out nationally, those pharmacies with good surgery relations, and who can provide locally commissioned services throughout their opening hours, will benefit more from consultation fees, than other, less engaged, pharmacies.



Two other LPC initiatives worth mentioning are Virtual Outcomes and TCAMs. North Staffs has one of the highest uptakes of any LPC by contractor numbers of Virtual Outcomes. However we still have a number of contractors that have never accessed it, so can't make a real judgement whether it is helpful for them or not. This is true of both independents and within multiples. Although it is free at the point of access, every pharmacy ultimately pays for it through their NHS levy, so it's a shame they don't try it out.

TCAMs was launched to contractors in mid-November but there were very few referrals initially. As referrals started to pick up in 2020, Covid struck and everything stopped. I would encourage everyone to regularly check PharmOutcomes for referrals as these are now starting to pick up again. We hope this will become a national service next year so it's important to get into the habit of checking, and ensuring there are processes in place to ensure it is checked daily, irrespective of who the team is on the day.

Finally I am happy to speak to pharmacies or pharmacists who have queries about the local NHS, national contract, or service delivery, either over the phone, by email and text, or by socially distant face to face visits.

COMMITTEE MEETING AND ATTENDANCE

The committee met on 6 occasions during the year. As usual, the morning sessions start at 10am where the committee members work together on strategies, business plans, SLAs and consultations. The afternoon session is the LPC business meeting, starting at 1pm. The committee does not meet during August and December. All contractors are welcome to attend any LPC meetings as an observer and if they wish to do so please contact Tania Cork.

The Committee Membership remained relatively stable throughout 2019/20. The Committee consists of eleven committee members, 4 Independent Contractors and 6 Company Chemist Contractors (CCA) and 1 place of right. Pharmacies are elected or appointed by contractors in accordance with the LPC Constitution. All existing and new LPC members and Officers have signed a copy of our Code of Conduct and Accountability agreement with Declarations of Interests. Members adhere to the corporate governance principles adopted by the committee. Declarations of interests are checked at the beginning of each LPC meeting.

Your LPC has continued to be active in attending regional and national PSNC events. Finally, LPC members and officers have attended and reported on national events such as LPC Chief Officers' and Chairs' meetings and LPC Conference.

A number of guests and contractor observers were invited to parts of meetings of the Committee. Attendance is indicated on the minutes published after each meeting, on the LPC website.

In line with previous years we have published individual member's attendance to the committee meetings. Please see the treasurer's statement within this annual report.

LPC BUSINESS PLAN

The Accounts of the LPC for year ending 31st March 2020 are attached. This shows this LPC has managed spending well within the budget set last year. Our surplus carried over, now sits at £51,000 this is in line with the PSNC's recommendations of holding 6 months reserve money. This year again, the LPC has continued to implement the ambitious work plan within our given budget. We are pleased to report that this work plan is on target. The business plan is our tool used to evaluate the committee's development and to focus on our commitment to our contractors. Our mission is to;

MISSION STATEMENT – To provide leadership to community pharmacies in both North Staffordshire and Stoke-on-Trent, promoting and developing local pharmaceutical services in partnership with commissioners while representing the best interests of local pharmacy contractors and patients

The business plan focuses on four main themes:

- Support and Develop
- Promote
- Lead
- Governance

The five key areas for the 2019-20 year were;

Five key areas of focus for the 2019-20 operational plan

1. Improve communications to pharmacy contractors and their teams on NHS changes, nationally and locally for example STP workstreams and Primary care Networks (PCN).
2. Strengthen working relationships between the provider company and contractors.
3. Promote and ensure high quality services are delivered from community pharmacy seven days a week.
4. Strengthen patient engagement and understanding of pharmacy services through social media and patient groups
5. Strengthen working relationship with other healthcare professionals to ensure eRD and other digital initiatives are effectively used to benefit patients.

This five-year business plan can be found on the LPC's website. <http://www.northstaffslpc.co.uk/>

The expenditure and budget has had careful monitoring by our treasurer and finance sub-committee.

PSNC/LPC REVIEW

Simon Dukes, the CEO of the PSNC, also commissioned an independent review into contractor representation and support, the results were published in June 2020 and the committee is currently reviewing the recommendations and will keep contractors updated on any proposals. The next steps of this review must be contractor led and so we would urge contractors to take part in any webinars and surveys that are asked of you.

QUALITY PAYMENTS FOR COMMUNITY PHARMACY

In July 2019 the PSNC announced an agreement with DHSC for a 5-year CPCF deal. The deal secured funding of £2.592bn per year for pharmacies. The five-year deal represented a series of agreements in principle, with details of new services and payments to be negotiated in an annual basis by October each year. From October 2019 the phasing out of MUR and establishment payments was commenced. The quality payment scheme was renamed the 'pharmacy quality scheme' (PQS) and enabled contractors to earn additional payments for meeting quality targets. The NHS community pharmacist consultation service (CPCS) was also introduced. The service was designed to take referrals from NHS111, but is expected over the five years to take referrals from GPs and Hospitals. A transitional payment for CPCS service could also be claimed.

The Covid 19 pandemic means that some of the arrangements have been put on hold.

KEY AREAS OF SUPPORT AND REPRESENTATION

National priorities:

- ✓ New national contractual framework support.
- ✓ Development of Primary Care Networks (PCNs); identifying and mapping the PCNs in North Staffs and Stoke and supporting contractors to nominate PCN leads for each network.

- ✓ Engaging with local stakeholders to raise awareness of the changes to the contractual framework and the opportunities and challenges it poses for community pharmacies and their teams.

Local Priorities:

- ✓ Development and implementation of more ENT pharmacies and combining this with Skin service. This included supporting bespoke training development, pharmacist engagement meetings, IT support and supporting GP practice engagement. We would like to thank Dr Gill Hall for her work in this area.
- ✓ GP-CPCS pilot: in light of the ambitions of the new national contract with expansion of the national CPCS to have referrals to community pharmacies from GP practices, CPS have been supporting the implementation of this pilot in one of our PCNs. Thanks to Simon Hay for running this project
- ✓ Annual General Meeting

VIRTUAL OUTCOMES

As part of our on-going programme of training, the North Staffs & Stoke LPC invested in an online training solution for all pharmacies. The courses are designed to support the NHS Public Health Campaigns, Healthy Living Pharmacy Champions and team to ensure the best outcomes for patients. The training is provided by Virtual Outcomes and is a monthly on-line training course that can be accessed at any time. The courses are 'free' to all contractors and their teams.

WEBSITES AND SOCIAL MEDIA

We have a variety of ways of keeping in contact with contractors. Firstly, we email out any important correspondence directly to the pharmacy email address that we have on our database.

The LPC maintain the website and it is regularly updated to provide access to the most up to date versions of SLAs, PGDs and other relevant information for all pharmacy. Please continue to use this website as your main source of information.

We have a patient facing website which we believe supports our pharmacy teams by explaining community pharmacy services to the public and helping them to locate which pharmacies offer particular services. www.staffsandstokepharmacies.co.uk Our request for our contractors is that they check out the patient facing website and double check that they are on the relevant lists as providing the services they know they are signed up to provide. They should also check that they don't appear on a list as providing a service which they no longer offer. Our website requires constant monitoring, so we ask for your help in keeping this resource as accurate as possible.

Facebook and Twitter are regularly updated and news is posted by our social media lead, Rebecca Norton. We have a number of sites on Facebook which we would urge contractors, pharmacists and support staff to sign up to;

- Healthy Living Pharmacy Staffordshire and Stoke
- Staffs & Stoke Pharmacies
- North Staffs & Stoke LPC

NHSE

NHS England via a series of Area Teams across the country, is responsible for the monitoring and performance management of the Community Pharmacy Contractual Framework. North Staffs and Stoke pharmacies are aligned to the Staffordshire and Shropshire Area Team, based in Anglesey House in Rugeley. NHSE have met regularly with the Local Pharmaceutical Committees to feedback contractor issues and discuss areas of common interest and where a common approach on a contractual issue is required across North Staffs and Stoke. We would like to thank Andy Pickard for all his support and guidance with regards to pharmacy.

Thank you to Dr Gill Hall for writing this next piece

The suite of services commissioned by NHSE&I locally has continued to prove very popular with pharmacies, GP practices and, importantly, with patients. There is a range of services and some of these have been continued during the Covid pandemic but some others have been suspended, the summary below outlines the situation with each service.

PHARMACY FIRST EMERGENCY SUPPLY

This service is commissioned by NHSE across Staffordshire and Shropshire. Patients who are registered with a GP in England and who have run out of medication may access the service. The pharmacy must have signed the SLA and follow the conditions outlined in the SLA. The service can be used during all of the pharmacies opening hours. Medication can be supplied, where appropriate for the patient, even when the GP practice is open because even when a practice is open it may not be reasonable to expect a prescription to be available urgently. The service is recorded on PharmOutcomes and payment is for the medication plus a professional fee. The pharmacy must NOT request a prescription to cover the supply as the service is designed to remove this requirement as the patient is provided with up to 14 days supply of medication which then gives them time to request a prescription via the normal route. The service is commissioned by NHSE as it offers a more cost-effective way for patients to access medication which they have run out of rather than them attending OOH or A&E for a supply, or even going without medication such as inhalers, metformin and blood pressure medication. This emergency supply service has continued to run throughout the pandemic. The local service runs alongside the national NHS Advanced CPCS service which also operates in Staffordshire and NHS111 can refer patients into a pharmacy for the emergency supply service where they operate CPCS.

PALLIATIVE CARE SERVICE

This service is commissioned by NHSE across Staffordshire and is only available at a restricted number of pharmacies. The pharmacies were chosen due to geography and opening hours, in order to give as much access to palliative care medications as possible. There is a small retainer for being part of the service and the pharmacy is required to keep stock of the medication listed in the SLA (they are able to claim for any of those items that go out of date). Medication is provided via the normal FP10 route, and many patients access their palliative care meds via their regular pharmacy, however this service simply provides a list of pharmacies which can be relied upon to have stock if the patient / carer is having difficulties sourcing the prescription items. This palliative care service has continued to run throughout the pandemic and was extended to more pharmacies to ensure that there was coverage in each PCN area. In addition, the stock list was increased to include some oral medications due to difficulties related to the pandemic around availability of injections and also availability of staff to visit patients' homes to administer injections at very short notice. The LPC was part of the local Palliative Care Working Group and we were able to ensure that the pharmacy service was understood by

the other members and also to communicate any service changes to our community pharmacists in a timely manner.

PHARMACY FIRST SERVICE FOR UTI AND IMPETIGO PLUS EXTENDED CARE SERVICE

These services are commissioned by NHSE&I in Staffordshire and Shropshire. Treatment is via PGD in line with the local antibiotic formulary, recording is via PharmOutcomes and the system will send a notification to the patient's GP to advise them that the patient has received treatment. Both the UTI & Impetigo Service and the Extended Care Service were suspended on March 23rd 2020 due to the pandemic. During the suspension of the service your LPC worked with NHSE&I to agree a series of compensation payments which are being made to community pharmacies to help with loss of this service delivery income during to the pandemic. These services were all highly valued and all those involved in delivering or actually being treated under these services (NHSE&I, Community Pharmacies, GP Practices and Patients) are keen to see the services re-start as soon as possible. As the Covid pandemic has progressed and new ways of working have been introduced it has been decided that the services should be gradually re-introduced. Unfortunately, this is not straight forward as the SLAs and also all of the PGDs are now out of date and we are waiting for the new West Midlands team at NHSE&I to approve and sign the new paperwork. Pharmacy First will no longer be used in the title of the new service as it was believed to have caused confusion with many people incorrectly believing all the Pharmacy First services had ended in August 2019 rather than just the common ailments service. So, it is hoped that the UTI service can resume, with a new name, in either late September or October 2020 with the others to follow as soon as possible. The PharmOutcomes modules will be updated to reflect the new name and SLA for the service. The aim is that the other services will also restart ASAP and the SLAs are being written to allow flexibility in case of another Covid wave, with mention of telephone or video consultations where appropriate. Pharmacy teams will be kept up to date via LPC Mailings, information will also be on the LPC website and messages will be sent within PharmOutcomes.

TCAMS

The TCAM process allows hospitals to send discharge information to a patient's community pharmacy to notify them if there has been a medication change or if there is something the hospital pharmacy team want the community pharmacy to know. Currently this is operating at UHNM and also at North Staffs Combined Health Trust with Queens Hospital at Burton hoping to come on-line soon. The process has been slowed down by Covid, as the hospital teams have

been pulled from the normal work-stream to help cope with the demands of the pandemic. Nevertheless we are very supportive of TCAM and hope that our community pharmacy teams can recognise that accepting a referral means they can download a PDF version of a patient's discharge meds could save the lots of time as they will have the information to hand, rather than having to make several phone calls if there is a medication query following discharge. Accepting a referral does not commit you to a particular action, this module on PharmOutcomes simply gives you access to information which can help you look after the patient. The action could be as simple as checking this info against the patient's next prescription or it could prompt an NMS service. 18 | Page There is no payment for accepting TCAM information but the LPC strongly feel that access to this information is highly beneficial to community pharmacies, we have been asking to be included in the loop for many years. Our opinion is that this is the equivalent of an electronic discharge letter and having the information has got to be better for our teams as well as safer for our patients. The new National Medicines Reconciliation Service (as outlined in the CPCF) will build on the TCAM information transfer but due to Covid it is now not expected to commence until 2021. In the meantime, we urge you to make use of the TCAM information in your practice.

PROMOTION OF THE PHARMACY PROFESSION

The LPC was keen to continue to promote community pharmacy to the people of North Staffordshire and Stoke, key stakeholders and other influencers. Continued stakeholder engagement has been key for us this year. We will continue this promotion of pharmacy for the next year with an ambitious media plan.

MEMBERS OF PARLIAMENT

The LPC have continued to lobby local MPs throughout the year to keep them updated regarding the difficulties and challenges faced by contractors and to raise the profile of what community pharmacy could offer if we had a different national contractual framework.

LOCAL COUNCILORS/LOCAL AUTHORITY

The LPC is keen to engage with local councilors across the county and city area. We have made significant progress building relationships with commissioners in the two local authorities.

HEALTH AND WELLBEING BOARD

Health and Wellbeing Boards (HWB) have a wide remit across the new health and care system, providing strategic oversight and bringing together all the local commissioners. The development and publication of the Pharmaceutical Needs Assessment (PNA) is now the responsibility of the Staffordshire HWB and Stoke HWB. The Joint Strategic Needs Assessment (JSNA), the Joint health and Wellbeing Strategy (JHWS) will inform the preparation of the PNA which will be used by NHS England to determine some applications for pharmacy market entry. During the year the LPC has attended a number of Health and Wellbeing Board engagement events.

COMMISSIONERS

Both North Staffordshire and Stoke-on-Trent areas have operating CCGs and the LPC have continued to work to develop relationships with the two organisations. The two CCGs are working very closely and also share many of the workforce however, they still remain a separate entity with different priorities. The LPC has continued to sit on the governing board of North Staffs CCG and for Stoke-on-Trent CCG, the LPC is part of the planning committee which meets once a month.

The LPC also represented Community Pharmacies on the following committees and groups:

- Area prescribing committee
- Joint Medicines Management optimisation committee
- EPS steering group
- LPN (Local Professional Network for Pharmacy) committee
- Pharmacy Workforce
- Patient forums
- Patient congress
- Health watch
- North Staffs CCG board
- Stoke CCG planning committee
- Staffordshire Carers' Association
- Sustainability & Transformation Partnership (STP) working groups on Medicines Waste
- Medicines Compliance Aids and Workforce

- Controlled Drugs Local Intelligence Network (CD LIN)
- PSNC conference group
- PSNC Rapid response team
- Midlands Regional Medicines and Pharmacy Co-ordination Group (MaPCOG)
- Staffordshire & Stoke-on-Trent STP Pharmacy Leadership Cell
- Staffordshire & Stoke-on-Trent STP Flu Steering Group

LOOKING AHEAD

Although the COVID-19 lockdown restrictions have been eased a little (at the time of writing this report), life is still very different, and Contractors and their Pharmacy Teams are continuing to work hard to adapt their procedures to continue to deliver services safely. North Staffs and Stoke LPC will continue to support Contractors through these uncertain times and look for opportunities for innovation arising from changes in Primary Care delivery as a result of the impact of COVID-19. We will also continue to provide local and national representation on your behalf regarding the national contract and local ambitions. In June 2020 Professor David Wright published the findings of his Independent Review into Community Pharmacy Contractor representation and support. The Review looked at the workings of LPCs and the PSNC and set out some recommendations for the future. We would like to encourage you to contribute to the next steps of this review process so that any decisions that are made ensure that Contractors get value for money from PSNC and the LPC network. North Staffs and Stoke LPC will be actively participating in any recommended next steps and reviewing current working practices. If you have any thoughts, questions or comments about the working practices of North Staffs and Stoke LPC please don't hesitate to get in touch. Community Pharmacy is hugely valued by the Public and has always strived to do the best for patients; and this has clearly been evident throughout the COVID-19 pandemic. We need to embrace the challenges and opportunities that lie ahead to develop a strong Community Pharmacy Network, a network of LPCs and a Negotiating

FINANCE REPORT

North Staffs & Stoke LPC is funded by a statutory levy which NHS England (managed through the NHS Business Services Authority) is empowered by regulation to deduct from the

remuneration paid to community pharmacy contractors. The levy is currently set at fixed amount of £12,000 per month, the majority of other LPCs also have a fixed levy income.

LPC Reserves - PSNC recommend that LPCs maintain a reserve equivalent to six months' worth of expenditure. The balance sheet for the business account for 2019-20 closed with a surplus of £51,00 which is slightly less than the recommended amount however, the LPC committee are happy at that figure.

The accounts cover North Staffs and Stoke Pharmacy Committee during the period 1st April 2019-20. The prepared accounts have been examined by Barrington's, chartered accountants and are attached at the end of the report.

All expense claim forms, invoices and supporting documents are available for examination at LPC meetings. These documents can be viewed by contractors and if you wish to do so please feel free to contact me at the LPC office.

APPENDIX ONE

NORTH STAFFORDSHIRE LOCAL PHARMACEUTICAL COMMITTEE

INCOME AND EXPENDITURE ACCOUNT For the year ended 31 March 2020

	31 March 2020		31 March 2019	
	£	£	£	£
Income				
Levy	128000		120000	
Sundry receipts	0		8933	
Deposit account interest	398	128398	372	129305
Expenditure				
PSNC levy	34564		34050	
Staff costs	61052		57990	
Rent	107		214	
Telephone and postage	728		934	
Duplication and stationery	817		2483	
Locum costs and travel	16214		21452	
Licences and insurance			56	
IT	1676		1445	
Bank charges	50			
Ftu training fees	1010		2160	
CPWM Lpc running costs	1261		372	
Sundry expenses			1635	122791
Accountancy & other professional fees	1428	118907		
Surplus for the year		<u>9491</u>		<u>6514</u>

BALANCE SHEET

Lloyds Treasurers account	2379		846	
Lloyds Instant account	14290		15046	
Nationwide account	50999		50693	
Lloyds BB Instant online account	155109	222777	166916	233501
Loans to LPC's		9360		9360
PAYE creditor		-1938		-1424
Accruals		-480		-480
Deferred Income		-142372		163101
		<u>87347</u>		<u>77856</u>
Retained funds brought forward		77856		71342
Surplus for the year		9491		6514
		<u>87347</u>		<u>77856</u>

In accordance with the instructions of the Committee we have prepared without carrying out an audit these financial statements from the accounting records of North Staffordshire LPC and from information and explanations supplied to us

Barringtons Limited
Chartered Accountants
41 Cheshire Street
Market Drayton
TF9 1PH

Date:

I approve the financial statements and confirm that I have made available all relevant records and information for its preparation

Committee Member

Date:

APPENDIX TWO

Member	May 19	July 19	Sept 19	Nov 19	Jan 20	march 20 VIA WEBINAR
Nita Allen	✓	✓	✓	✓	✓	✓
Clare Stott	✓	✓	✓	A	✓	R
Sue Adams	A	✓	✓	✓	✓	✓
Rebecca Norton	A	✓	A	✓	A	✓
Elliot Patrick	✓	✓	✓	✓	✓	✓
Raj Morjaria	A	R	-	-	✓	✓
Harpal Bhandal	A	✓	✓	A	✓	A
Peter Walker	A	✓	✓	✓	✓	✓
Ellie Lawton	✓	✓	✓	✓	✓	✓
Hema Morjaria	✓	✓	✓	A	✓	✓
Vicky Greenwood	✓	A	✓	✓	✓	✓
Nicky Morjaria		✓	A	✓	A	R
Present = v	Apologies=A	R=resign				